

Your title

Introductory picture(s) and statement/points

- the system
- the challenge
- the stakeholders you are writing for

Open with a strong visual and/or quote and take this opportunity to engage with your audience

Your Name

More details on the system you are focusing on
and the challenge you are addressing

Brief statement defining your system
Brief statement defining the challenge
Use visuals

Do:

- provide key information
- include visuals
- use consistent fonts
- let the audience ask questions

Don't:

- overload the slides with info
- read directly from the slides
- use distracting transitions
- forget to proof read/play your slides

The hazards the system is exposed to

- be factual
- consider those hazards relevant to the challenge
- consider the full spectrum for the hazards
- provide citations for statements/visuals

The (relevant) vulnerabilities of the system

- be comprehensive
- consider those vulnerabilities relevant to the challenge
- remember: vulnerabilities are properties of the system you are considering, independent of the hazards actually occurring

Foresight: Possible futures of your system

- use a scenarios-based approach by asking “what if this happens?”, where “this” stands for certain hazard scenarios
- consider at least three scenarios
- illustrate the possible futures for these scenarios

Decision making: who can make decisions that impact the future of your system

- discuss the most relevant stakeholder groups who can make decisions relevant to your challenge
- discuss their possible views/mandates/biases

Options: what options are there to impact the future of your system

- present at least three options
- discuss the potential futures that could result from these options

Recommendations:

Tangible actions based on the options discussed

- make clear to whom you are making these recommendations
- what are the possible outcomes/benefits of the recommendations
- what are alternatives if the recommendations are not implemented?